TherAbilities  
Pediatric Therapy Services  
4210 Linglestown Road, Harrisburg, PA 17112  
phone (717)540-9218 fax (717)545-3127 [www.therabilities.com](http://www.therabilities.com)

**Job Description: Staff Speech-Language Therapist**

**Requirements**: Master’s Degree in Speech-Language Pathology, Valid State License or certification

**Responsible to**: TherAbilities’ School Speech Coordinator/s, Clinical Director, and Directors of Special Education

**Description of the Position:**

The speech therapist will deliver speech-language therapy services within school systems; school-related programs; and/or our clinical pediatric office. Speech therapy will be delivered in accordance with the American Speech-Language-Hearing Association (ASHA) Code of Ethics, as well as federal, state and local laws and policies for school systems (I.e. special education and related service provision).

**Responsibilities**:

1. Assess, screen, and evaluate students referred for speech therapy in accordance with clinical or educational guidelines.
2. Attend appropriate student-specific or clinical team meetings to communicate and determine level of client needs associated with speech therapy evaluation outcomes.
3. Develop and implement evaluation reports, reevaluation reports, and IEPs, as well as case manage appropriate students with primary identification of Speech-Language Impaired.
4. Provide speech therapy treatment services to students with IEPs.
5. Complete appropriate, timely, and ethical documentation, including evaluation reports, reevaluation reports, IEPs, IEP documentation; treatment notes; progress monitoring records; attendance logs; and/or ACCESS reporting.
6. Monitor student/client progress in relevant goals/objectives associated with speech therapy service delivery. Assist educational staff in reporting student progress according to school district policies and timelines. Update evaluation reports, reevaluation reports, and IEPs according to specified timelines and procedures.
7. Refer or recommend the services of other disciplines such as occupational or physical therapy, special education, counseling, if deemed necessary to enable a child to benefit from their educational or clinical programs/services.
8. Maintain procedural safeguards related to Due Process, IEP development, and laws of confidentiality in accordance with federal, state, and local laws/policies.

ADDITIONAL RESPONSIBILITIES MAY INCLUDE:

1. Ordering or maintaining equipment and supplies for Speech-Language therapy.
2. Maintain proper Speech-Language therapy files and records
3. Participate in the planning or design of Speech-Language therapy services with Therabilities’ supervisors and/or Directors of Special Education.
4. Attend Therabilities and/or school staff meetings necessary for completion of job duties.
5. Provide in-service and/or training.

PROFESSIONAL RESPONSIBILITIES INCLUDE:

1. Attend continuing education to augment and maintain professional competencies.
2. Maintain state licensure and required clearances (FBI, State Police, Child Abuse)

3 Act in accordance with district and Therabilities policies regarding dress codes, student discipline; and professional conduct.

8/19 BB/TIS